

CABINET MINUTES

Kalamazoo Valley Community College

Office of President

To: Cabinet, Archives
From: Patricia Niewoonder
Subject: Minutes of January 27, 2009 Cabinet Meeting
Date: January 27, 2009

Members Present: Anderson, Bertch, Bohnet, Cannell, Collins, Cosby, DeHaven, Horton, Hutchins, Niewoonder and Schlack

Members Absent: Kocher

TBO Discussion

- a. The following personnel items were reported:
 - o Andy Stokes has been hired as the part-time safety specialist.
 - o Carl Lawrence and Diane Finch are the new part-time career advisors.
- b. Reality Checks:
 - o No new reality checks.
- c. Kudos! were given to:
 - o Jim DeHaven and his team as well as Mike Olvitt and his team for their efforts with the installation of the wind turbine.
 - o everyone at the institution, with special kudos to the academic services and student services teams, for a wonderful start to the winter semester.
 - o the SSC for the great open house held last week.
- d. Other TBO Items – No other TBO items noted.
- e. Book Discussion – Louise started the group discussion of chapter two from “Good to Great” on the topic of level 5 leadership.

Approval of Minutes

The minutes of the January 20, 2009 meeting were approved as revised.

Other

- Discussed some legislative recommendations which would impact community college and higher education funding due to proposed changes in the state budget.
- Received a copy of recommendations from the Retention Committee which will be added to the agenda for next week.
- The 1099's and W-2's have been mailed out and they are also available on line.
- Beginning in a couple of months, computer passwords will need to include at least one special character in addition to alpha numeric characters.

- Reported that several FOIA requests have recently been received by the College.
- Enrollment for winter 2009 is up around 5 percent without increasing the number of course sections.
- Invitations for the Feb. 18 inauguration of the wind turbine were distributed and a notice will be sent to the college community. Work on the turbine is continuing to get it fully operational.
- Heard a brief update on the ongoing discussions regarding our invoice from the County for the May 2007 election.

Other Discussion Items

- **Travel – the following travel items were reported for the record:**
 - Mike McCall will attend an ACT meeting in Lansing on Feb. 4 – there may be others attending as well.
 - Amy Louallen and Nick Ranking will attend a PeopleAdmin users meeting being held at Oakland University on Feb. 3.
 - Along with 13 students, Kim Grubka, Marion Peck and Wanda Scott will be attending the Chicago Dental Society Mid-winter meeting in Chicago, Feb. 27-28.
- **Grants**
 - No grant requests presented for consideration.

Next Meeting – The next Cabinet meeting is scheduled for Tuesday, February 3 and will begin at 8 a.m. in the Board Room.